

# Establishment Grants Division of Rehabilitation Services

March 6, 2017

### History

- Most CSPs and Mental Health Centers have received past Grants
- Some past grants involved additions to buildings
- Grant purposes have changed based on philosophy changes in disability programs
- Regulation Changes in 2001 had additional changes to grants.

## **Purpose of Establishment Grants**

- Establishment grant regulations 34 CFR 361.5(b)(17)
- To establish or expand a service capacity for a Community Rehabilitation Program to provide VR services to applicants or eligible VR Clients
- Provides upfront money while fees are generated
- Provides match for VR Agency

### Allowable Grant Expenditures

- Direct Costs
- Staffing salary and benefits
- Equipment
- Other Directs Expenses for startup (includes staff training)
- VR reimburses 78.7% of approved expenses

#### What is not funded

- The backfilling of current supported employment positions and services.
- In-direct or on-going operational expenses.
- Additional expenses associated with delivery of services to an individual that should be reimbursed through VR.
- Fees for services: Proposals that are awarded can be authorized and receive payment separately by DRS Counselors for Situational Assessments, Job Placement and Job Coaching services.

### **Staffing Expenses**

- Staffing: Salary, benefits and other direct personnel cost based on the following scale:
  - 100% of staffing costs for the first year
  - 75% of staffing costs for the second year
  - 60% of staffing costs for the third year
  - 45% of staffing costs for the fourth year
- Review Sample Payment Scale


# Sample Payment Scale

	Total Staffing	Percent	Adjusted Cost	78.7% DRS Fed Share of Adjusted Cost	21.3% Provider Match Share of Adjusted Cost	Provider Total Cost
1st year	\$40,000.00	100%	\$40,000.00	\$31,480.00	\$8,520.00	\$8,520.00
2nd year	\$41,200.00	75%	\$30,900.00	\$24,318.30	\$6,581.70	\$16,881.70
3rd year	\$42,436.00	60%	\$25,461.60	\$20,038.28	\$5,423.32	\$22,397.72
4th year	\$43,709.08	45%	\$19,669.09	\$15,479.57	\$4,189.52	\$28,229.51
	Equipment	Percent	Adjusted Cost	78.7% DRS Fed Share of Adjusted Cost	21.3% Provider Match Share of Adjusted Cost	Provider Total Cost
1st year	\$4,000.00	100%	\$4,000.00	\$3,148.00	\$852.00	\$852.00
2nd year	\$1,000.00	100%	\$1,000.00	\$787.00	\$213.00	\$213.00
3rd year		100%	\$0.00	\$0.00	\$0.00	\$0.00
4th year		100%	\$0.00	\$0.00	\$0.00	\$0.00

# **Payments**

- Reimbursement of approved expenditures will be 78.7% of Federal funds provided by DRS.
- The Grantee will need to submit a payment of their match of 21.3% with the invoice.
- Funding levels for years 2, 3 and 4 will be negotiated annually if Grantee is meeting performance standards.
- Invoice submitted on Attachment 3 form

### **Grant Invoice**

	Contract #		Ear the
June;	☐ July to Sept;	☐ Oct to De	c
%	Calculated Reimbursement	Federal Share 78.7%	Match Share 21.3%
5% Year 2 0% Year 3			
00%			
00%			
	% 00% Year 1 5% Year 2 15% Year 3 15% Year 4 00%	% Calculated Reimbursement 55% Year 2 10% Year 3 15% Year 4 10% Year 4	% Calculated Reimbursement 78.7%.  5% Year 1 5% Year 2 6% Year 1 6% Year 3 78.7%.

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	1110	ade Detail of Ex	PCI	1363		
in in						
	present to					
livision of Ref	labilitation Services	Grant for Expanding Existing Supported Employment Services				
gell 1, 2015 f	hrough June 30, 201					
Date	Check #	Description	house and front	Equipment Cants	Other Die	wit Court
Date	Check #	Description	Personnel Costs	Equipment Cattle	Other Day	
#/10/2015	Yourher #150113	Gross Wiegen	5 1,086.76			
		Engloyers FICA	3 81.14			
	Viositer #170111	- Gress Wages	\$ 1,140.76			
		Englases PCA	5 87.21			
	Vaucher #339011	Gress Wages	5 1.161.01			
		Empiriors PCA	\$ 88.67			
	Visupher #230337	Gross Wages	5 1,095.19			
	Appropriate State	Employen FICA	\$ 83.78			
	Voucher #230303	Corres Wages	5 1,096.88	t l		
		Employers FICA	\$ 83.91			
8/19/2015	Voucher #250106	- Green Wages	5 1,105.10			
		Employen FICA	5 84.50			
A/S/DOSS	35997	Sankord Health Plan - April Health Insurance	5 621.81	t l		
5/3/2019	20522	Sanford Health Plan - May Health Insurance	\$ 621.31	l l		
8/3/2025		Sanford Health Plan - June Health Insurance	\$ 621.2	1		
A/1/2001	2033	Delta Gental - April Dental Insurance	\$ 16.7	5		
5/1/2015	20118	Delta Cental : May Destal Insurance	\$ 96.7	5		
6/1/2015	20097	Delta Cental - June Dental Insurance	\$ 36.7	5		
\$/1/2015	20521	Lincoln Saliunal Life Insurance - April and May Life Insurance	5.0	1		
6/1/2015	20700	Clacula National Life Insurance - June Life Insurance	5 2.9			
6/30/2011	ADP Payett	Coarter's 50 Unemployment Insurance	\$ 53.4	9		
6/90/2010	LADO Payroll	Guarter's Worker's Comp. Espense	\$ 172.1	6		
5/4/301	20140	(Motal Espenia for Employment Training in Chamberton 3744 No	me		3.	913
4/14/203		Meal Per Drem for 2015 Work Incomtives Training in Since Falls - Sec.	Noat		5	5.
4/15/201	S Agency Whice	Mileage to Since Falls for Work Incentives Training (166 miles & 37) Sy	1. F.F. /No.	n t	15	61.
4/14/201	20430	Med For Diems for Employment Specialist Training in Social Falls Side	HI No	43.	3-	18
4/20-4/21/13	Agency Vehicle	Mileage to Sour Falls for Employment Specialist Training (258 miles @ .37)	27.11	News	5	33.
		TOTALS FOR QUARTER ENDING 6/90/15	5 5.606.0	9 5 .	1	276

#### **Current SE Initiative**

- Request for Proposal to CSP's & MHC
- 9 Grants were awarded January 1st, 2015
- 8 Grants were awarded January 1st 2016
- Proposal will establish goals of individuals served and successful employment outcomes to be accomplished each year for a total of four years.

# Tips for Grants to be Successful

- Work closely with the VR Offices/Counselors
- Develop billable services
- Pursue APSE Certification & Person Centered Training
- Submit Quarterly client Reports
- Transition the Supports
- Keep Julie and Bernie informed if there are referral or service issues

# Questions?



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